



# Minutes UKSC Board



Meeting Date and Time: Thursday 28 September 2023 @ 15:00

**Venue:** Meeting Room 5, UKSC

**Attendees:** Iain Lanaghan (Non-Executive Director) (Chair)  
Jane Furniss (Non-Executive Director)  
Vicky Fox (Chief Executive Officer)  
Sam Clark (Director of Corporate Services and Change)  
Celia Cave (Registrar)  
Sanj Bhumber (Finance Director)  
Board Secretary

**Apologies:** Julie Nerney (Non-Executive Director) and Laura Angus (Registrar)

## **Agenda Item 1: Welcome and Apologies**

1. The Chair welcomed everyone to the meeting and welcomed Jane to her first meeting.
2. There were apologies from Registrar and one of the Non-Executive Directors.

## **Agenda Item 2: Declaration of Interests**

3. No Declarations of Interest were received.

## **Agenda Item 3: Minutes**

4. The minutes of the 27 June meeting were approved.

## **Agenda Item 4: Risk Register**

5. The Finance Director provided an overview of the Risk Register sharing the highest risk of exposure and lowest risk of exposure. The Board noted that there would be Cyber Security Deep Dive at the November ARAC. The Director of Corporate Services and Change updated the Board on the Change risk.

## **Agenda Item 5: Business Area Performance Reports**

6. The CEO provided a summary of a busy summer for teams. The CEO shared that the organisation was delivering BAU and Change Board and that morale was good following the Away Day. The CEO also shared the latest update on the appointment of a new Justice.

### **Agenda Item 6: Committee Updates**

7. The Director of Corporate Services and Change updated the Board on the latest with the Change Programme.
8. The Registrar (CC) informed the Board of the latest from Management Board.
9. The Chair then provided an update from the Extraordinary ARAC meeting.

### **Agenda Item 7: Strategic Priority One – Serving the public**

10. The CEO presented an overview of strategic priority '*Serving the Public*' stating serving the public was a critical part of organisation and it was a priority that was really understood by staff. The Board discussed who the public were in the context of the Court and the engagement with the different users and groups who were impacted by the work undertaken. The Board talked through the levels of trust in the organisation and the different tools where feedback was provided.

### **Agenda Item 8: Review of Outcome Delivery Plans**

11. The Registrar and Director of Corporate Services and Change highlighted the latest on their team's Outcome Delivery Plans. The CEO shared with the Board that each team goes through their ODPs in detail and updates are provided quarterly to the All Staff Meeting.

### **Agenda Item 9: Action Log**

12. The Board Secretary provided an update on the Action Log with the log reflecting the latest updates.

### **Agenda Item 10: Any Other Business**

13. No items were raised.

*The next meeting is on 19 December 2023.*